APPENDIX D. PARTICIPATION MATRIX

The matrix in Appendix D is intended to give a broad overview of FEMA, New York State, County, municipal and stakeholder personnel that participated in the Monroe County HMP update planning process. Meeting attendees and input provided are also included. All participants were encouraged to attend the kick-off meeting, risk assessment meeting, and mitigation strategy workshop. Participants unable to attend a Steering Committee and Planning Partnership meeting were provided access to meeting recordings and materials. During the planning process the consultant contacted each participant to offer support, explain the process, and facilitate the submittal and review of critical documents.

Letters of Intent to Participate indicating municipal planning efforts are included in this appendix. Participation is defined as having input to the hazard analysis (providing critical facility, hazard event, vulnerability data), and as having participated in the mitigation workshop or alternate annex meetings as described in the HMP for the purpose of creating a mitigation strategy to be included in each municipalities annex in Section 9 (Jurisdictional Annexes).

Jurisdiction	Name	Title	Attended SC Kickoff, 8/9/2022	Attended PP Kickoff Meeting, 8/10/2022	Attended SC Risk Assessment Meeting, 10/13/2022	Attended PP Risk Assessment Meeting, 10/13/22	Attended Mitigation Strategy Workshop, 10/17/22	Attended Annex Workshop #1, 11/01/22	Attended Annex Workshop #2, 11/01/22	Attended Annex Workshop #3, 11/03/22	Attended SC Draft Plan Review Meeting, 11/22/22
Monroe County	Timothy Henry	Monroe County Emergency Manager	X								X
Monroe County	Matthew Jarrett	Monroe County Office of Emergency Management	X		X	X	X		X		X
Monroe County	Elisabeth Clower	Monroe County Office of Emergency Management	X		X	X	X				X
Monroe County	Zack Laffin	Monroe County Office of Emergency Management	X								
Monroe County	Clement Chung	Monroe County Department of Environmental Services Deputy Director	X		X						
Monroe County	Andrew Sansone	Monroe County Department of Environmental Services			X						X
Monroe County	Rochelle Bell	Senior Associate Planner, Department of Planning and Development			X						X
Monroe County	Scott McCarty	Monroe County DES-GIS Services Division		X	X	X					X
Monroe County	Jennifer VanHouter	Monroe County Senior GIS Analyst	X								

Jurisdiction	Name	Title	Attended SC Kickoff, 8/9/2022	Attended PP Kickoff Meeting, 8/10/2022	Attended SC Risk Assessment Meeting, 10/13/2022	Attended PP Risk Assessment Meeting, 10/13/22	Attended Mitigation Strategy Workshop, 10/17/22	Attended Annex Workshop #1, 11/01/22	Attended Annex Workshop #2, 11/01/22	Attended Annex Workshop #3, 11/03/22	Attended SC Draft Plan Review Meeting, 11/22/22
Bill J. Carpenter											
Rochester-Genesee Regional Transportation Authority (RGRTA)	Jason Palvino	System Safety Manager			X						
Rochester-Genesee Regional Transportation Authority (RGRTA)	Bill J. Carpenter	CEO	X								
Monroe County Soil & Water Conservation District	Kelly Emerick	Executive Director	X		X						X
Hilton Central School District	Dr. Casey Kosiorek	Hilton Central School Superintendent	X								
Hilton Central School District	David Inzana	Director of Security									X
Monroe Community College in Brighton	Chuck DiSalvo	Public Safety Coordinator	X		X						
Monroe Community College in Brighton	Lt. Sam Hillman	Public Safety									X
Town of Brighton	Chad Roscoe	Junior Engineer						X			
Village of Brockport	Erica Linden	Manager				X	X			X	
Village of Brockport	Dan Verace	Superintendent of Public Works								X	
Village of Brockport	Chad Fabry	Code Enforcement Officer								X	
Town of Chile	Dawn Forte	Secretary to Town Supervisor		X		X	X			X	
Town of Chile	David Lindsey	Commissioner of Public Works								X	
Village of Churchville	John Hartman	Mayor				X	X			X	
Village of Churchville	Stacy Stanton	Clerk/Treasurer								X	

Jurisdiction	Name	Title	Attended SC Kickoff, 8/9/2022	Attended PP Kickoff Meeting, 8/10/2022	Attended SC Risk Assessment Meeting, 10/13/2022	Attended PP Risk Assessment Meeting, 10/13/22	Attended Mitigation Strategy Workshop, 10/17/22	Attended Annex Workshop #1, 11/01/22	Attended Annex Workshop #2, 11/01/22	Attended Annex Workshop #3, 11/03/22	Attended SC Draft Plan Review Meeting, 11/22/22
Town of Clarkson	Kevin Moore	Building Inspector/Code Enforcement Officer					X	X			
Town/Village of East Rochester	Martin D'Ambrose	Village Administrator				X	X			X	
Town/Village of East Rochester	James J. Herko	Building				X	X			X	
Village of Fairport	Bryan White	Village Manager's Office				X	X				
Village of Fairport	Jill Wiedrick	Planner				X	X		X		
Village of Fairport	Jason Kaluza	Code Enforcement Officer				X	X				
Town of Gates	Kurt Rappazzo	Director of Public Works & Highways				X	X	X			
Town of Greece	Kirk Morris	DPW Commissioner		X		X	X				
Town of Greece	John Gauthier	Town of Greece DPW, Associate Engineer		X		X	X				
Town of Greece	John Newcomb	Town of Greece						X			
Town of Hamlin	Cheryl Pacelli	Building Inspector								X	
Town of Henrietta	Steve Schultz	Town Supervisor	X	X							
Town of Henrietta	Christopher E. Martin P.E.	Director of Engineering & Planning				X	X				
Town of Henrietta	Tim Lessing	Superintendent of Highways				X	X				
Town of Henrietta	Lucas Bushen	Deputy Director of Engineering				X			X		

Jurisdiction	Name	Title	Attended SC Kickoff, 8/9/2022	Attended PP Kickoff Meeting, 8/10/2022	Attended SC Risk Assessment Meeting, 10/13/2022	Attended PP Risk Assessment Meeting, 10/13/22	Attended Mitigation Strategy Workshop, 10/17/22	Attended Annex Workshop #1, 11/01/22	Attended Annex Workshop #2, 11/01/22	Attended Annex Workshop #3, 11/03/22	Attended SC Draft Plan Review Meeting, 11/22/22
Village of Hilton	Mark Mazzucco	Code Enforcement Officer				X	X	X			
Village of Honeoye Falls	Richard Milne	Mayor		X		X	X				
Village of Honeoye Falls	Scott Johnson	Assistant Fire Chief		X		X	X				
Village of Honeoye Falls	Brian Anderson	Village Administrator				X	X		X		
Village of Honeoye Falls	David Ford	Code Enforcement Officer				X	X				
Town of Irondequoit	Erin Magee	Deputy Commissioner of Public Works	X		X	X					X
Town of Mendon											
Town of Ogden	Sue Duggan	Assistant Building Inspector				X	X			X	
Town of Ogden	Mike Zale	Town Supervisor								X	
Town of Parma	Mark Lenzi	Building Inspector		X		X	X	X			
Town of Parma	Allen Reitz	Fire Marshal				X	X	X			
Town of Penfield	Jeff David	Fire Marshal/Building Department				X	X		X		
Town of Penfield	Michael O'Connor	Engineer/Engineering Department							X		
Town of Perinton	Eric Williams	Assistant to the Commissioner of Public Works/Department of Public Works				X	X		X		
Town of Pittsford	Salvatore Tantalo	Emergency Manager / Fire Marshal		X		X	X				

Jurisdiction	Name	Title	Attended SC Kickoff, 8/9/2022	Attended PP Kickoff Meeting, 8/10/2022	Attended SC Risk Assessment Meeting, 10/13/2022	Attended PP Risk Assessment Meeting, 10/13/22	Attended Mitigation Strategy Workshop, 10/17/22	Attended Annex Workshop #1, 11/01/22	Attended Annex Workshop #2, 11/01/22	Attended Annex Workshop #3, 11/03/22	Attended SC Draft Plan Review Meeting, 11/22/22
Town of Riga	Debbie Campanella	Town Councilperson				X	X			X	
City of Rochester	Karen St. Aubin	Emergency Management	X		X						
City of Rochester	Mark Hudson	Deputy Fire Chief				X	X	X			
City of Rochester	Captain Jamie Renner	Rochester Fire Department, Special Operations Unit				X	X	X			X
City of Rochester	Dan Arena	Code Compliance Coordinator, NBD				X	X				
City of Rochester	Sarah Ruekberg	Rochester Fire Department									X
Town of Rush	Doug Scarson	Code Enforcement Officer							X		
Village of Scottsville	Maggie Ridge	Mayor				X	X			X	
Village of Scottsville	Anne Hartman	Village Clerk				X	X				
Village of Spencerport	Jacqueline Sullivan	Village Clerk		X		X	X				
Town of Sweden	Lyle Stirk	Code Enforcement Officer								X	
Town of Webster	Josh Artuso	Director of Community Development				X	X				
Town of Webster	Andrew Vorndran	Fire Marshal/Community Development						X			
Village of Webster	Jake Swingly	Superintendent of Public Works		X				X			
Village of Webster	Aron Thompson	Building Inspector				X	X	X			
Town of Wheatland	Jay Coates	Fire Marshal		X		X	X			X	

Jurisdiction	Name	Title	**Attended SC Kickoff, 8/9/2022**	**Attended PP Kickoff Meeting, 8/10/2022**	**Attended SC Risk Assessment Meeting, 10/13/2022**	**Attended PP Risk Assessment Meeting, 10/13/22**	**Attended Mitigation Strategy Workshop, 10/17/22**	**Attended Annex Workshop #1, 11/01/22**	**Attended Annex Workshop #2, 11/01/22**	**Attended Annex Workshop #3, 11/03/22**	**Attended SC Draft Plan Review Meeting, 11/22/22**

Town of Brighton

Public Works Department

Mike Guyon, P.E.
Commissioner of Public Works

Timothy P. Henry, Deputy Director of Public Safety|County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Town of Brighton

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Brighton is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Brighton:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years

- Identification of plans, studies, reports, and ordinances addressing natural hazard risk
- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.
-

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:
Michael Guyon

Position/Department:
Commissioner of Public Works

Phone Number:
585-784-5225

Email Address:
Mike.Guyon@TownofBrighton.org

Alternate/Secondary POC:
Chad Roscoe

Position/Department
Junior Engineer

Phone Number:
585-784-5224

Email Address:
Chad.Roscoe@TownofBrighton.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Chad Roscoe	Junior Engineer/DPW
Phone Number:	Email Address:
585-784-5224	Chad.Roscoe@TownofBrighton.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Michael E. Guyon

VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community

September 23, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form -- **Village of Brockport**

Dear Deputy Director Henry,

This is to confirm that the Village of Brockport is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Brockport:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

Mayor Margaret B. Blackman
Trustee/Deputy Mayor Annette M. Crane
Trustees Shawn Halquist, Katherine J. Kristansen, John LaPierre

- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

1. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Erica Linden	Position/Department: Manager
Phone Number: 585-637-5300 112	Email Address: elinden@brockportny.org

Alternate/Secondary POC: Dan Verace	Position/Department: Superintendent of Public Works
Phone Number: 585-637-1060	Email Address: dverace@brockportny.org

2. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Chad Fabry	Position/Department: Code Enforcement Officer
Phone Number: 585-637-5300 x119	Email Address: cfabry@brockportny.org

3. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Margaret B. Blackman
Village Mayor

TOWN OF CHILI

STATE OF NEW YORK * COUNTY OF MONROE
ESTABLISHED IN 1822

David J Dunning
Supervisor

Virginia L. Ignatowski
Town Clerk

Mark L. DeCory
Michael S. Slattery
Mary C. Sperr
James V. Valerio
Town Council Members

July 26, 2022

Timothy Henry, Deputy Director of Public Safety/County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, NY 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization & Letter of Intent to Participate

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Chili, NY is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Chili:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

Identify municipal representatives to serve as the planning point of contacts (POC), below.
These people will be responsible for representing their community and assuring that these participation expectations are met by their community.

Support the Steering Committee selected to oversee the development of this plan.

Provide representation at municipal Planning Committee meetings (~3 meetings over 6 – 8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).

Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
Structure and facility inventory data.
Identification of new development and anticipated development.

Identification of natural hazard risk areas.
Identification of natural hazard events and losses that have impacted your community in the last five years.
Identification of plans, studies, reports, and ordinances addressing natural hazard risk.

Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

Support public outreach efforts in your community which may include:
Providing notices of the planning project on your municipal website with links to a County project website.
Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.).
Advertising and supporting public meetings in your area.
Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.

Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.

Completing data and information collection survey forms in a timely manner.

Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.

Involve your local NFIP Floodplain Administrator in the planning process.

Review draft Plan sections when requested and provide comment and input as appropriate.

Adopt the Plan by resolution of their governing body after FEMA conditional approval.

Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:
Dawn Forte

Position/Department:
Secretary to Supervisor/Supervisor's Office

Phone Number: 585-889-6111

Email: dforte@townofchili.org

Alternate/Secondary POC:
David Lindsay

Position/Department:
Commissioner of Public Works/Hwy Sup.

Phone Number: 585-889-6180

Email: dlindsay@townofchili.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP/FPA:
David Lindsay

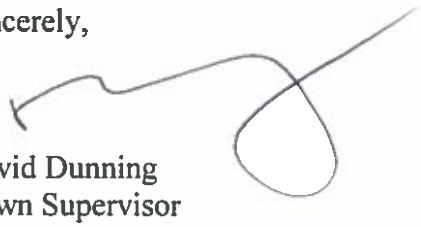
Position/Department:
Commissioner of Public Works/Hwy Sup.

Phone Number: 585-889-6180

Email: dlindsay@townofchili.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,



David Dunning
Town Supervisor

Churchville N.Y. Est. 1852

Village of Churchville

23 East Buffalo Street P.O. Box 613 Churchville, New York 14428
Office: (585) 293-3720 DPW: (585) 293-3366
Fax: (585) 293-2590 Fax: (585) 293-3693

Timothy P. Henry, Deputy Director of Public Safety County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Village of Churchville

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Village of Churchville is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Churchville:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (- 3 meetings over 6 8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years
     - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
     - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
   - Support public outreach efforts in your community which may include:
     - Providing notices of the planning project on your municipal website with links to a County project website
     - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)

Stacy L. Stanton
Clerk/Treasurer

John B. Fitzsimmons
Village Attorney

John T. Hartman
Mayor

Diane F. Pusateri
Deputy Mayor

Michael H. Brown
Trustee

Scott A. Cullen
Trustee

Julie L. Michalko
Trustee

Paul A. Robinson
DPW Superintendent

John A. Mancuso
Planning Board Attorney

www.churchville.net

- Advertising and supporting public meetings in your area
- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.

- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: John Hartman	Position/Department: Mayor
Phone Number: 585-293-3720 x112	Email Address: mayor@churchville.net

Alternate/Secondary POC: Stacy Stanton	Position/Department: Clerk/Treasurer
Phone Number: 585-293-3720 x115	Email Address: clerk@churchville.net

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

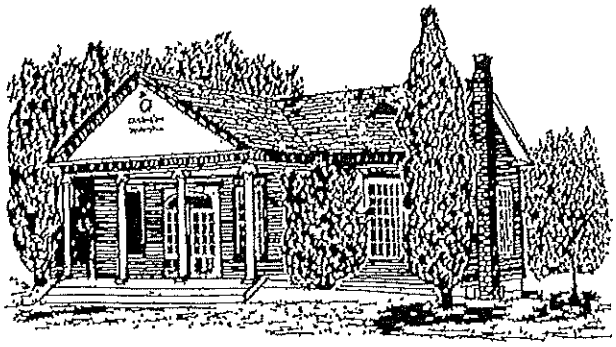
Name of NFIP FPA: Tim McElligott	Position/Department: Building Inspector/Code Enforcement Officer
Phone Number: 585-293-3720 x134	Email Address: tim@churchville.net

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

John Hartman

John T. Hartman
Mayor



Town of Clarkson
3710 Lake Road PO Box 858
Clarkson, New York 14430
(585) 637-1131

September 22, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Town of Clarkson

Dear Deputy Director Henry,

This is to confirm that the Town of Clarkson is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Clarkson:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas

    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Kevin Moore	Position/Department: Building Inspector/CEO
Phone Number: 585 637-1145	Email Address: Kevin.moore@clarksonNY.org

Alternate/Secondary POC:	Position/Department:
Phone Number:	Email Address:

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Kevin Moore	Position/Department: Building Department
Phone Number: same as above	Email Address: same as above

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Christa Filipowicz, Supervisor
Town of Clarkson

Town/Village of East Rochester

317 MAIN STREET, SUITE 2000
EAST ROCHESTER, NEW YORK 14445
585-586-3553 · Fax: 585-419-8282
www.eastrochester.org
Mayor – John R. Alfieri

BOARD OF TRUSTEES
Ted Conners
Mark A. Florack
Vincent E. Raschiatore
Kelley Swagler

ADMINISTRATOR
Martin G. D'Ambrose

CLERK TREASURER
Shelby E. Simmons

DEPUTY CLERK
Sandra Consiglio

July 27, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Town/Village of East Rochester

Dear Deputy Director Henry,

This is to confirm that the Town/Village of East Rochester is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town/Village of East Rochester:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.

- Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).

- Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
    - Structure and facility inventory data
    - Identification of new development and anticipated development
    - Identification of natural hazard risk areas
    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Martin G. D'Ambrose	Position/Department: Administration
Phone Number: 585-586-3553	Email Address: mdambrose@eastrochester.org

Alternate/Secondary POC: William Marr	Position/Department: Public Works
Phone Number: 585-381-1565	Email Address: bmarr@eastrochester.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: James J. Herko Jr.	Position/Department: Building
Phone Number: 585-385-3513	Email Address: jherko@eastrochester.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

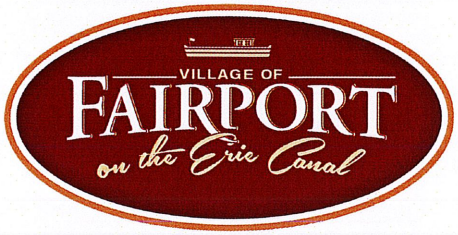
Sincerely,

TOWN/VILLAGE OF EAST ROCHESTER

John R. Alfieri
Mayor

Cc. Board of Trustees
Shelby E. Simmons, Clerk/Treasurer
Edward Parrone, Engineer

Bryan L. White, ICMA-CM
Village Manager



31 S. Main Street, Fairport, NY 14450
Office: (585) 421-3201
Email: blw@fairportny.com

August 29, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Village of Fairport

Dear Deputy Director Henry,

This is to confirm that the Village of Fairport is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Fairport:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk

- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Bryan White	Position/Department: Village Manager's Office
Phone Number: 585-421-3201	Email Address: blw@fairportny.com

Alternate/Secondary POC: Jill Wiedrick	Position/Department: Planner
Phone Number: 585-421-3208	Email Address: jmw@fairportny.com

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Jason Kaluza	Position/Department: Code Enforcement Officer
Phone Number: 585-421-3207	Email Address: jlk@fairportny.com

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Bryan L. White
Village Manager

Town of Gates

Supervisor
Cosmo A. Giunta

Town Clerk
Veronica M. Owens

Town Council
Lee A. Cordero
Christopher B. DiPonzio
Andrew Loughlin
Steve Tucciarello

August 3, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager

Monroe County Office of Emergency Management

1190 Scottsville Road, Suite 200

Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form

Town of Gates

Dear Deputy Director Henry,

This is to confirm that the Town of Gates is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, Town of Gates:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).

- Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
    - Structure and facility inventory data
    - Identification of new development and anticipated development
    - Identification of natural hazard risk areas
    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Cosmo A Giunta	Town Supervisor
Phone Number:	Email Address:
585-429-8210	Supervisor@townofgates.org

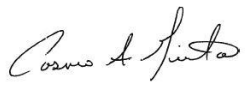
Alternate/Secondary POC:	Position/Department:
Kurt Rappazzo	Director of Public Works / Highway Superintendent
Phone Number:	Email Address:
585-429-8245	krappazzo@townofgates.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Kurt Rappazzo	Director of Public Works / Highway Superintendent
Phone Number:	Email Address:
585-429-8245	krappazzo@townofgates.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,



Cosmo A. Giunta

Supervisor

TOWN OF GREECE

ONE VINCE TOFANY BOULEVARD • GREECE, NY 14612
TEL: (585) 225-2000 • FAX: (585) 723-2262
WWW.GREECENYGOV

William D. Reilich
Supervisor

Timothy P. Henry, Deputy Director of Public Safety, County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update Authorization and Letter of Intent to Participate - Town of Greece

Dear Mr. Henry:

This is to confirm that the Town Greece is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Greece:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (approximately 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Kirk Morris	Position/Department: Commissioner, Public Works
Phone Number: 585-723-2251	Email Address: KMorris@greeceny.gov

Alternate/Secondary POC: John Gauthier	Position/Department: Associate Engineer, DPW
Phone Number: 585-723-2251	Email Address: JGauthier@greeceny.gov

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Paul Mousso	Position/Department: FPA, Technical Services
Phone Number: 585-723-2424	Email Address: PMousso@greeceny.gov

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

William D. Reilich, Supervisor
Town of Greece

- Advertising and supporting public meetings in your area
- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.

- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Bernard (B.J.) Maier	Position/Department: Firemarshal
Phone Number: (585) 448-2130	Email Address: bernardmaier0@gmail.com

Alternate/Secondary POC: Cheryl Pacelli	Position/Department: Building Inspector
Phone Number: (585) 964-8181	Email Address: Cheryl.Pacelli@HamlinNY.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Steve Base	Position/Department: Supervisor
Phone Number: (585) 964-8981	Email Address: SBSupervisor@HamlinNY.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely, Steven Base - T/O Hamlin Supervisor

TOWN OF HENRIETTA
County of Monroe • State of New York
475 Calkins Road, P.O. Box 999, Henrietta, N.Y. 14467
(585) 334-7700 • www.henrietta.org

AUG - 4 2022

STEPHEN L. SCHULTZ
Supervisor

CRAIG ECKERT
Deputy Town Supervisor

MILLIE C. SEFRANEK
LISA S. BOLZNER
M. RICK PAGE
JOSEPH D. BELLANCA JR.
Council Members

Timothy P. Henry, Deputy Director of Public Safety | County Emergency Manager Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update Authorization and Letter of Intent to Participate: Town of Henrietta

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Henrietta is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Henrietta:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings(~ 3 meetings over 6- 8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years
     - Identification of plans, studies, reports, and ordinances addressing natural hazard risk areas

- Identification of plans, studies, reports, and ordinances addressing natural hazard risk
- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Tim Lessing	Henrietta Superintendent of Highways
Phone Number:	**Email Address:**
359 – 7004	tlessing@henrietta.org

Alternate/Secondary POC:	Position/Department:
Steve Schultz	Henrietta Town Supervisor
Phone Number:	**Email Address:**
359 – 7000	sschultz@henrietta.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Kevin Wilson	Director of Building and Fire Prevention
Phone Number:	**Email Address:**
359-7063	kwilson@henrietta.org

5. Recognizes that failure to meet the mrn1mum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Stephen L. Schultz
Henrietta Town Supervisor

Joseph M. Lee, Mayor

TRUSTEES
Andrew J. Fowler
Sherry A. Farrell
Larry W. Speer
Shannon Zabelny

Shari Wilson-Pearce Village Manager / Clerk
Jeff Pearce Supt. of Public Works

VILLAGE OF HILTON
59 HENRY STREET
HILTON, NY 14468
(585) 392-4144
(585) 392-5620 Fax
voh@hiltonny.org

August 31, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Village of Hilton

Dear Deputy Director Henry,

This is to confirm that the Village of Hilton is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Hilton:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Mark Mazzucco	Code Enforcement Officer
Phone Number:	Email Address:
(585) 392-4144, Ext 106	mark@hiltonny.org

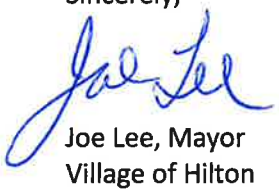
Alternate/Secondary POC:	Position/Department:
Jeff Pearce	DPW Superintendent
Phone Number:	Email Address:
(585) 392-9632	jeff@hiltonny.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Mark Mazzucco	Code Enforcement Officer
Phone Number:	Email Address:
(585) 392-4144 Ext 106	mark@hiltonny.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,



Joe Lee, Mayor
Village of Hilton

village of
Honeoye Falls
come for the charm, stay for the experience

VILLAGE CLERK-TREASURER
GINA HURLEY

VILLAGE ATTORNEY
Matthew Lenahan

MAYOR
RICHARD B. MILNE
TRUSTEES
STANLEY E. WORBOYS
DANIEL I. HARRIS
JACKIE MAIN

August 8, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Village of Honeoye Falls

Dear Deputy Director Henry,

This is to confirm that the Village of Honeoye Falls is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Honeoye Falls

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas

    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a county project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Richard B, Milne	Mayor
Phone Number:	Email Address:
585-624-1711	mayor@villageofhoneoyefalls.org

Alternate/Secondary POC:	Position/Department:
Scott Johnson	Assistant Fire Chief
Brian Anderson	Village Administrator
Phone Number:	Email Address:
585- 624 1100	sjohnson@honeoyefalls.org
585- 624-1711	banderson@villageofhoneoyefalls.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: David Ford	Position/Department: Code Enforcement Officer
Phone Number: 585-624-1711	Email Address: dford@villageofhoneoyefalls.og

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Richard B. Milne
Mayor

Department of Public Works

Town of Irondequoit

Rory Fitzpatrick
Town Supervisor

Erin Magee
Commissioner of Public Works

July 29, 2022

Timothy P. Henry, Deputy Director of Public Safety Monroe County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Re: Dear Mr. Henry, County Emergency Manager:

This letter is to confirm that the Town of Irondequoit is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Irondequoit:

1. Authorized the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.
2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectation), specifically:
   - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
   - Identify municipal representatives to serve as the planning point of contact (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop.)
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory date
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years

- Identification of plan, studies, reports, and ordinances addressing natural hazard risk
- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

· Support public outreach efforts in your community which may include:
- Providing notices of the planning project on your municipal website with links to a County project website.
- Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
- Advertising and supporting public meetings in your area.
- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.

· Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
· Completing data and information collection survey forms in a timely manner.
· Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
· Involve your local NFIP Floodplain Administrator in the planning process.
· Review draft Plan sections when requested and provide comment and input as appropriate.
· Adopt the Plan by resolution of their governing body after FEMA conditional approval.
· Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POC's are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above are met.

Department of Public Works

Town of Irondequoit

Rory Fitzpatrick
Town Supervisor

Erin Magee
Commissioner of Public Works

Primary POC: Erin Magee Commissioner	Position/ Department: Public Works
Phone Number: 585-336-6033	Email Address: Emagee@irondequoit.gov

Alternate/Secondary POC: Thomas Albert Foreman	Position/Department: Irondequoit Event Emergency Manager and Public Works
Phone Number: 585-353-9289	Email Address: Talber@irondequoit.gov

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Wes Pettee, AICP	Position/Department: Consultant- LaBella Associates
Phone Number: 585-295-6656	Email Address: pettee@labellapc.com

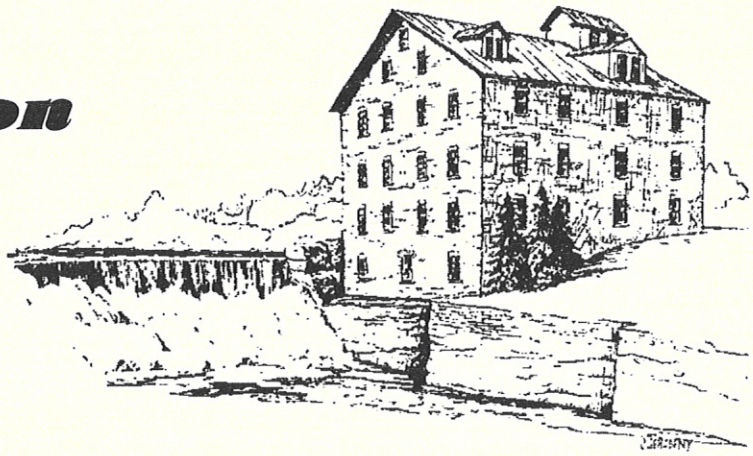
5. Recognized that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Erin Magee,
Commissioner of Public Works

Town of Mendon

Preserving the Past...
Protecting the Present...
Promoting the Future



Timothy P. Henry, Deputy Director of Public Safety | County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Town of Mendon

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Mendon is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Mendon:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (~3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas

    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in the community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following person to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:
John D. Moffitt
Town of Mendon Supervisor
585-624-6061
jmoffitt@townofmendon.org

Alternate/Secondary POC:
Corey Gates
Town of Mendon Bldg Inspector/Code Enforcer/Fire Marshal
585-624-1034
buildinginspector@townofmendon.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

   NFIP FPA:
   Corey Gates
   Town of Mendon Bldg Inspector/Code Enforcer/Fire Marshal
   585-624-1034
   buildinginspector@townofmendon.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

John D. Moffitt

TOWN OF
Ogden
COUNTY OF MONROE
STATE OF NEW YORK

August 19, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Town of Ogden, New York

Dear Deputy Director Henry,

This is to confirm that the Town of Ogden is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Ogden:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development

    - Identification of natural hazard risk areas
    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Mike Zale	Position/Department: Town Supervisor, Supervisors Office
Phone Number: (585) 617-6129	Email Address: supervisor@ogdenny.com

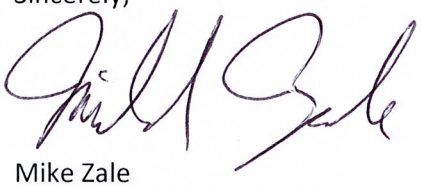
Alternate/Secondary POC: Sue Dugan	Position/Department: Assistant Building Inspector, Building Department
Phone Number: (585) 617-6196	Email Address: asstbuilding@ogdenny.com

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Brian Thompson	Position/Department: Building Inspector, Building Department
Phone Number: (585) 617-6199	Email Address: building@ogdenny.com

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,



Mike Zale
Ogden Town Supervisor

TOWN OF PARMA
Building Department
1300 Hilton Parma Road
P.O. Box 728
Hilton, New York 14468

Office (585) 392-9449
Fax (585) 392-6659
www.parmany.org

JUL 27 2022

Timothy P. Henry, Deputy Director of Public Safety County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Town of Parma

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Parma is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Parma:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.
2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

- Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
- Support the Steering Committee selected to oversee the development of this plan.
- Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6- 8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
- Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
  - Structure and facility inventory data
  - Identification of new development and anticipated development
  - Identification of natural hazard risk areas
  - Identification of natural hazard events and losses that have impacted your community in the last five years
  - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
  - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g., newsletters, flyers, email blasts, social media, etc.)

"This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410

TOWN OF PARMA

Building Department

1300 Hilton Parma Road
P.O. Box 728
Hilton, New York 14468

Office (585) 392-9449
Fax (585) 392-6659
www.parmany.org

- o Advertising and supporting public meetings in your area
- o Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Mark Lenzi, Building Inspector/Building Department Head.
Phone Number: 585-392-9449 Email: building@parmany.org

Secondary POC: Allen Reitz, Fire Marshal.
Phone Number: 585-392-9449 Email: firemarshal@parmany.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Mark Lenzi, Building Inspector/Building Department Head.
Phone Number: 585-392-9449 Email: building@parmany.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

"This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410

TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, New York 14526-9798

August 22, 2022

Timothy P. Henry, Deputy Director of Public Safety/County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, NY 14624

SUBJECT: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Town of Penfield

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Penfield is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Penfield:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (approximately 3 meetings over 6 to 8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas

- Identification of natural hazard events and losses that have impacted your community in the last five years
- Identification of plans, studies, reports, and ordinances addressing natural hazard risk
- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g., newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community

- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process
- Completing data and information collection survey forms in a timely manner
- Identify specific mitigation actions to address each of the natural hazards posing significant (or high or medium) risk to your community
- Involve your local NFIP Floodplain Administrator in the planning process
- Review draft Plan sections when requested and provide comment and input as appropriate
- Adopt the Plan by resolution of their governing body after FEMA conditional approval
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Jeff David	**Position/Dept.:** Fire Marshal / Building Dept.
Phone Number: (585) 340-8643	**Email Address:** david@penfield.org

Alternate/Secondary POC: Mark Valentine, P.E.	**Position/Dept.:** Town Engineer / Engineering Dept.
Phone Number: (585) 340-8645	**Email Address:** valentine@penfield.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Michael O'Connor	**Position/Dept.:** Engineer / Engineering Dept.
Phone Number: (585) 340-8619	**Email Address:** oconnor@penfield.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Mark R. Valentine, P.E.
Director of Engineering and Planning
Valentine@penfield.org
585-340-8645

TOWN OF PERINTON
100 COBB'S LANE ■ FAIRPORT, NEW YORK 14450-8617
(585) 223-5115 ■ Fax: (585) 223-0448 ■ www.perinton.org

PUBLIC WORKS

8/23/22

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: **Monroe County Hazard Mitigation Plan Update - Authorization Form**
Town of Perinton

Dear Deputy Director Henry,

This is to confirm that the Town of Perinton is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Perinton:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk

- Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Eric Williams Phone Number: (585) 223-5115	Position/Department: Assistant to the Commissioner of Public Works / Department of Public Works Email Address: ewilliams@perinton.org

Alternate/Secondary POC: Greg Seigfred Phone Number: (585) 223-0770	Position/Department: Director of Building and Codes / Department of Public Works Email Address: gseigfred@perinton.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Jason R. Kennedy, P.E. Phone Number: (585) 223-5115	Position/Department: Commissioner of Public Works / Department of Public Works Email Address: jkennedy@perinton.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Ciaran T. Hanna
Town Supervisor

TOWN OF PITTSFORD

SETTLED 1789

11 SOUTH MAIN STREET, PITTSFORD, NY 14534
TEL. 585-248-6200 FAX 585-248-6247

Date: July 25th, 2022

Location: 1190 Scottsville Road, Suite 200, Rochester, NY 14624

Re: Monroe County Hazard Mitigation Plan Update, Authorization & Letter of Intent to Participate

From: William Smith, Town of Pittsford Supervisor

To: Timothy Henry, Deputy Director of Public Safety & Monroe County Emergency Manager

Dear Deputy Director Henry,

This is to confirm that the Town of Pittsford is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Pittsford:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
    - Support public outreach efforts in your community which may include:
        - Providing notices of the planning project on your municipal website with links to a County project website
        - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
        - Advertising and supporting public meetings in your area

- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Salvatore Tantalo	Position/Department: Emergency Manager & Fire Marshal
Phone Number: 585-813-4195	Email Address: stantalo@townofpittsford.org

Alternate/Secondary POC: Paul Schenkel	Position/Department: Commissioner of Public Works
Phone Number: 585-248-6250	Email Address: pschenkel@townofpittsford.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Paul Schenkel	Position/Department: Commissioner of Public Works
Phone Number: 585-248-6250	Email Address: pschenkel@townofpittsford.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Town Supervisor

TOWN OF RIGA

6460 BUFFALO ROAD
CHURCHVILLE, NEW YORK 14428

Telephone: (585) 293-3880
Fax: (585) 293-1917
www.townofriga.org

Timothy P. Henry, Deputy Director of Public Safety | County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Town of Riga

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Town of Riga is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the [Municipality Name]:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years
     - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
     - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
   - Support public outreach efforts in your community which may include:
     - Providing notices of the planning project on your municipal website with links to a County project website

TOWN OF RIGA
6460 BUFFALO ROAD
CHURCHVILLE, NEW YORK 14428

Telephone: (585) 293-3880
Fax: (585) 293-1917
www.townofriga.org

- Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
- Advertising and supporting public meetings in your area
- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.

- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Debbie Campanella	Position/Department: Town Councilperson
Phone Number: 585-746-1920	Email Address: dcampanella@frontiernet.net

Alternate/Secondary POC: Brad O'Bracta	Position/Department: Town Supervisor
Phone Number: 585-415-1016	Email Address: bobracta@townofriga.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Kim Pape	Position/Department: Town Clerk
Phone Number: 585-293-3880 x122	Email Address: townclerk@townofriga.org

TOWN OF RIGA

6460 BUFFALO ROAD
CHURCHVILLE, NEW YORK 14428

Telephone: (585) 293-3880
Fax: (585) 293-1917
www.townofriga.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Brad O'Brocta
Supervisor
Town of Riga

City of Rochester
City Hall Room 308A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

Malik D. Evans
Mayor

September 2, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
City of Rochester

Dear Deputy Director Henry,

This is to confirm that the City of Rochester is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the City of Rochester

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas
        - Identification of natural hazard events and losses that have impacted your community in the last five years
        - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
    - Support public outreach efforts in your community which may include:
        - Providing notices of the planning project on your municipal website with links to a County project website
        - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
        - Advertising and supporting public meetings in your area

- Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Mark Hudson	Position/Department: Deputy Fire Chief
Phone Number: (585) 753-3734	Email Address: Mark.Hudson@cityofrochester.gov

Alternate/Secondary POC: Suzanne McSain	Position/Department: Permit Office Manager
Phone Number: (585) 428-7291	Email Address: Suzanne.McSain@cityofrochester.gov

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Suzanne McSain	Position/Department: Permit Office Manager
Phone Number: (585) 428-7291	Email Address: Suzanne.McSain@cityofrochester.gov

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Malik Evans, Mayor
City of Rochester, NY

Mayor
Maggie Ridge
Deputy Mayor
Andy Fraser

VILLAGE OF SCOTTSVILLE FOUNDED 1789

Trustees
Wayne LaVair
AJ Peck
Nikki Whitmarsh

Incorporated 1914

AUG 15 2022

22 Main Street, Suite 3, Scottsville, New York 14546
585-889-6050 Fax: 585-889-2505 www.scottsvilleny.org

Timothy P. Henry, Deputy Director of Public Safety County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update
Authorization and Letter of Intent to Participate
Village of Scottsville

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Village of Scottsville is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Scottsville:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.

   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (A' 3 meetings over 68 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data o Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years
     - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
     - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Maggie Ridge	Position/Department: Mayor
Phone Number: 585-889-6050	Email Address: Mayor@scottsvilleny.org
Alternate/Secondary POC: Anne Hartman	Position/Department: Village clerk
Phone Number: 889-6050	Email Address: Villageclerk@scottsvilleny.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: N/A	Position/Department:
Phone Number:	Email Address:

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Maggie Ridge
Mayor
Village of Scottsville
22 Main Street
Scottsville, NY 14546

AUG - 1 2022

Village of Spencerport
27 West Avenue
Spencerport, NY 14559
Tel. 585-352-4771
Fax 585-352-3484
villageoffice@vil.spencerport.ny.us

July 26, 2022

Mr. Timothy P. Henry, Deputy Director of Public Safety, County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, NY 14624

Subject: Monroe County Hazard mitigation Plan Update
Authorization and Letter of intent to Participate
Village of Spencerport

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Village of Spencerport is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Spencerport:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    a. Execute and report the "Authorization and Acknowledgment" letter to the Monroe County Office of Emergency Management, attention" Tim Henry.
    b. Identify municipal representatives to serve as the planning point of contact (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    c. Support the Steering Committee selected to oversee the development of this plan.
    d. Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and Mitigation Strategy Workshop).
    e. Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        i. Structure and facility inventory data
        ii. Identification of new development and anticipated development
        iii. Identification of natural hazard risk areas
        iv. Identification of natural hazard events and losses that have impacted your community in the last five years
        v. Identification of plans, studies, reports, and ordinances addressing natural hazard risk
        vi. Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
    f. Support public outreach efforts in your community which may include:

Gary Penders, Mayor
Eric Stowe, Attorney
Owen McIntee, Electric Supt.

Tom West, Public Works Supt.
Jacqueline Sullivan, Village Clerk
Karen Carr, Treasurer

Trustees

Carol Nellis-Ewell, Deputy Mayor
Ray Kuntz, Jr.

Charles Hopson
David Wohlers

Village of Spencerport
27 West Avenue
Spencerport, NY 14559
Tel. 585-352-4771
Fax 585-352-3484
villageoffice@vil.spencerport.ny.us

i. Providing notices of the planning project on our municipal website with links to a County project website
ii. Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g., newsletters, flyers, email blasts, social media, etc.)
iii. Advertising and supporting public meetings in your area
iv. Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Sever Repetitive Loss property owners in your community.

g. Assist with the identification of stake holder within your community that should be informed and potentially involved with the planning process.
h. Completing data and information collection survey forms in a timely manner.
i. Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
j. Involve your local NFIP Floodplain Administrator in the planning process.
k. Review draft Plan sections with requested and provide comment and input as appropriate.
l. Adopt the Plan by resolution of their governing body after FEMA conditional approval.
m. Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following personal to the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Gary Penders, Mayor; 585-352-4771; gpenders@vil.spencerport.ny.us

Alternate/Secondary POC: Jacqueline Sullivan, Village Clerk; 585-352-4771; jsullivan@vil.spencerport.ny.us

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Brian Thompson, Building Inspector; 585-617-6195; building@ogdenny.com

5. Recognizes that failure to meeting the minimum participation exceptions and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Gary Penders

Gary Penders, Mayor

Gary Penders, Mayor
Eric Stowe, Attorney
Owen McIntee, Electric Supt.

Tom West, Public Works Supt.
Jacqueline Sullivan, Village Clerk
Karen Carr, Treasurer

Trustees

Carol Nellis-Ewell, Deputy Mayor
Ray Kuntz, Jr.

Charles Hopson
David Wohlers

Town of Sweden Supervisor's Office
18 State Street, Brockport, NY 14420

www.townofsweden.org
supervisor@townofsweden.org
Phone (585) 637-7588
Fax (585) 431-0039

July 26, 2022

Timothy P. Henry, Deputy Director of Public Safety
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

RE: Monroe County Hazard Mitigation Plan Update

Dear Mr. Henry,

This is to confirm that the Town of Sweden is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Sweden:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.
2. Agrees to meet the minimum requirements of municipal participation, specifically:
   - Execute and return Authorization and Acknowledgement letter
   - Identify municipal representatives to serve as the planning point of contacts (POC)
   - Support the Steering Committee selected to oversee the development of this plan
   - Provide representation at municipal Planning Committee meetings (approximately three meetings over 6-8 months)
   - Provide data and information about the Town of Sweden as requested
   - Support public outreach efforts in the Town of Sweden
   - Assist with the identification of stakeholders in the Town of Sweden who should be informed and potentially involved with the planning process
   - Complete data and information collection survey forms in a timely manner
   - Identify specific mitigation actions to address each of the natural hazards posing significant or high or medium risk to the Town of Sweden
   - Involve the local NFIP Floodplain Administrator in the planning process
   - Review draft Plan sections when requested and provide comment as appropriate
   - Adopt the Plan by resolution of the Sweden Town Board after FEMA conditional approval

- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process

3. Assigns the following persons to be the Points of Contact for the Town of Sweden. These POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation are met.

Primary POC: Kevin G. Johnson
Position/Department: Supervisor
Phone: 585-637-7588
Email: supervisor@townofsweden.org

Alternate/Secondary POC: Patricia Hayles
Position/Department: Deputy Supervisor
Phone: 585-637-7588
Email: phayles@townofsweden.org

Floodplain Administrator: Phyllis Brudz
Position/Department: Planning/Building
Phone: 585-637-8684
Email: phyllisb@townofsweden.org

4. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee, will result in the Town of Sweden being excluded from the planning process.

Sincerely,

Kevin G. Johnson, Supervisor

"Where Life Keeps Getting Better"

Village of Webster

28 West Main Street
Webster, NY 14580
Phone (585) 265-3770 / Fax (585) 265-1004
www.villageofwebster.com

Mayor: Darrell Byerts
Superintendent of Public Works: James (Jake) Swingly
Village Clerk: Heather Halstead

Trustees: Gerard Ippolito Jr. ~ Jude Lancy ~ Al Balcaen ~ Karl Laurer

July 20, 2022

Timothy P. Henry, Deputy Director of Public Safety/ County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: *Monroe County Hazard Mitigation Plan Update Authorization and Letter of Intent to Participate for the Village of Webster.*

Dear Mr. Henry, County Emergency Manager:

This is to confirm that the Village of Webster is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Village of Webster:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct the planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, Attention: Tim Henry.

    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible representing our community and assuring these participation expectations are met by our community.

    - Support the Steering Committee selected oversee the development of this plan.

    - Provide representation at municipal planning committee meetings (~3 meetings over 6-8 months, including a Kick-Off Meeting and Mitigation Strategy Workshop).

    - Provide data and information about our community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data.
        - Identification of new development and anticipated development.

- Identification of natural hazard risk areas.
- Identification of natural hazard events and losses that have impacted our community in the last five years.
- Identification of plans, studies, reports, and ordinances addressing natural hazard risk.
- Identify mitigation activity in our community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in our community which may include:
  - providing notices of the planning project on our municipal website with links to a county project website
  - providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in our area.
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in our community.

- Assist with the identification of stakeholders within our community that should be informed that potentially involved in the planning process.

- Completing data and information collection survey forms in a timely manner.

- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to our community.

- Involve our local NFIP Floodplain Administrator in the planning process.

- Review draft Plan sections when requested and provide comment and input as appropriate.

- Adopt the Plan by resolution of our governing body after FEMA conditional approval.

- Periodically provide the steering committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the point of contact for our jurisdiction. We understand that these POC's are responsible for assuring municipal representation at municipal planning committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the planning partner expectations above, are met.

Primary POC	***Position/ Department***
Jake Swingly	Supt. of Public Works
Phone Number	***Email Address***
585-265-3770 ext 115	jswingly@villageofwebster.com

Alternate/ Secondary POC	***Position/ Department***
Darrell Byerts	Mayor
Phone Number	***Email Address***
585-265-3770	dbyerts@villageofwebster.com

4. Our designated local floodplain administrator FPA under the NFIP is:

Name of NFIP FPA	***Position/ Department***
Aron Thompson	Building Inspector
Phone Number	***Email Address***
585-265-3770 ext 116	BuildingInspector@villageofwebster.com

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Darrell Byerts

Darrell Byerts, Mayor

Town of Webster

Where Life Is Worth Living!

Thomas J. Flaherty
Town Supervisor

1000 Ridge Road, Webster, NY 14580-2917 • 585-872-1000 • Fax: 585-872-1352

8-31-22

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Town of Webster

Dear Deputy Director Henry,

This is to confirm that the Town of Webster is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Webster:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

    - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
    - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
    - Support the Steering Committee selected to oversee the development of this plan.
    - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
    - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
        - Structure and facility inventory data
        - Identification of new development and anticipated development
        - Identification of natural hazard risk areas

    - Identification of natural hazard events and losses that have impacted your community in the last five years
    - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
    - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
    - Providing notices of the planning project on your municipal website with links to a County project website
    - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
    - Advertising and supporting public meetings in your area
    - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC: Andrew Vorndran	Position/Department: Fire Marshal/Community Development
Phone Number: 585-872-7040	Email Address: avorndran@ci.webster.ny.us

Alternate/Secondary POC: Mary Herington	Position/Department: Town Engineer/Engineering
Phone Number: 585-872-7027	Email Address: mherington@ci.webster.ny.us

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA: Josh Artuso	Position/Department: Director of Community Development/Community Development
Phone Number: 585-872-7028	Email Address: jartuso@ci.webster.ny.us

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Thomas J. Flaherty
Supervisor Town of Webster

Linda M. Dobson
Supervisor
Edward Shero
Councilman
Howard Hazelton
Councilman
Carl Schoenthal
Councilman
Timothy Davis
Councilman

Josh Davis
Highway Superintendent
Laurie B. Czapranski
Town Clerk
Town Office
22 Main St.
P.O. Box 15
Scottsville, NY 14546
Tel: (585) 889-1553
Fax: (585) 889-2933
www.townofwheatland.org

July 26, 2022

Timothy P. Henry, Deputy Director of Public Safety & County Emergency Manager
Monroe County Office of Emergency Management
1190 Scottsville Road, Suite 200
Rochester, New York 14624

Subject: Monroe County Hazard Mitigation Plan Update - Authorization Form
Town of Wheatland

Dear Deputy Director Henry,

This is to confirm that the Town of Wheatland is committed to participating in the Monroe County Hazard Mitigation Plan (HMP) update project. By way of this letter, the Town of Wheatland:

1. Authorizes the Monroe County Office of Emergency Management and the Monroe County Hazard Mitigation Steering Committee ("Steering Committee"), to guide and direct this planning process, perform certain parts of the planning process, and prepare certain parts of the plan documents on our behalf.

2. Agrees to meet the minimum requirements of municipal participation (a.k.a. the Planning Partner Expectations), specifically:

   - Execute and return this "Authorization and Acknowledgement" letter to the Monroe County Office of Emergency Management, attention: Tim Henry.
   - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
   - Support the Steering Committee selected to oversee the development of this plan.
   - Provide representation at municipal Planning Committee meetings (~ 3 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
   - Provide data and information about your community as requested by the Steering Committee or the contract consultant, including:
     - Structure and facility inventory data
     - Identification of new development and anticipated development
     - Identification of natural hazard risk areas
     - Identification of natural hazard events and losses that have impacted your community in the last five years
     - Identification of plans, studies, reports, and ordinances addressing natural hazard risk
     - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.

- Support public outreach efforts in your community which may include:
  - Providing notices of the planning project on your municipal website with links to a County project website
  - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
  - Advertising and supporting public meetings in your area
  - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Adopt the Plan by resolution of their governing body after FEMA conditional approval.
- Periodically provide the Steering Committee with reports of municipal staff and volunteer labor spent on the planning process.

3. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Jay D Coates	Fire Marshal
Phone Number:	Email Address:
(585) 739-4882	jdcoates@townofwheatland.org

Alternate/Secondary POC:	Position/Department:
Linda Dobson	Town Supervisor
Phone Number:	Email Address:
(585) 314-2984	supervisor@townofwheatland.org

4. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Terry Rech	Code Enforcement Officer
Phone Number:	Email Address:
(585) 721-0552	twrech@townofwheatland.org

5. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Steering Committee will result in our municipality being excluded from the planning process.

Sincerely,

Linda M Dobson

Linda M. Dobson
Supervisor
Town of Wheatland